PDS — Planning and Development Services of Kenton County

FY 2019 | Annual Report

This poster and the accompanying online story map represent the Fiscal Year 2019 annual report for Planning and Development Services of Kenton County. They include information about the agency's four programming areas, provide links to their work program objectives, and highlight some of their accomplishments. They also provide findings of the annual audit of the organization's budget and finances for the fiscal year (July 2018 through June 2019).

PDS' critical mass of professionals provides a wide array of services to Kenton County's 20 local governments. These consolidated services provide the communities and their citizens with more comprehensive support at a lower cost than if each attempted to provide them individually.

Community Planning Services

The Community Planning Services Program encompasses those responsibilities PDS fulfills on behalf of the county's 20 local governments and their Kenton County Planning Commission. These includes land use obligations included in Chapter 100 of the Kentucky Revised Statutes—the comprehensive plan, zoning regulations, subdivision regulations, and public engagement.
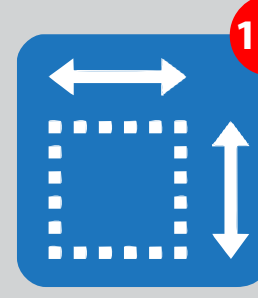
General Government Services

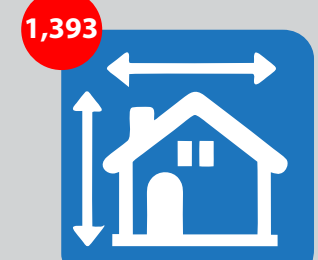The General Government Services program includes responsibilities other than land use planning which PDS fulfills on behalf of its 20 local governments - infrastructure inspections/management, economic development support, studies/analyses, and public information. By joining together through PDS for collaborative services, these local governments provide their citizens and businesses with full-time staff support at a rate considerably below what they would pay individually.

GIS Mapping / Analysis Services

PDS' GIS Mapping / Analysis Program provides a wealth of digital geographic information for Kenton, Campbell, and Pendleton Counties. It also provides an online tool to empower citizens, local governments, and businesses to access these data for their own purposes.

One Stop Shop Program Services

PDS' One Stop Shop Program delivers management responsibilities for local member governments—zoning and building permits, construction plan reviews, in-the-field inspections, codes administration and enforcement, staff support for boards of adjustment and code enforcement boards, registries for vacant or foreclosed properties and lienholders, and floodplain management.

PDS By The Numbers | Community Planning

Planning Commission Cases — 54
- 10 map amendments
- 25 text amendments
- 19 administrative issues resolved

Plats Approved — 113
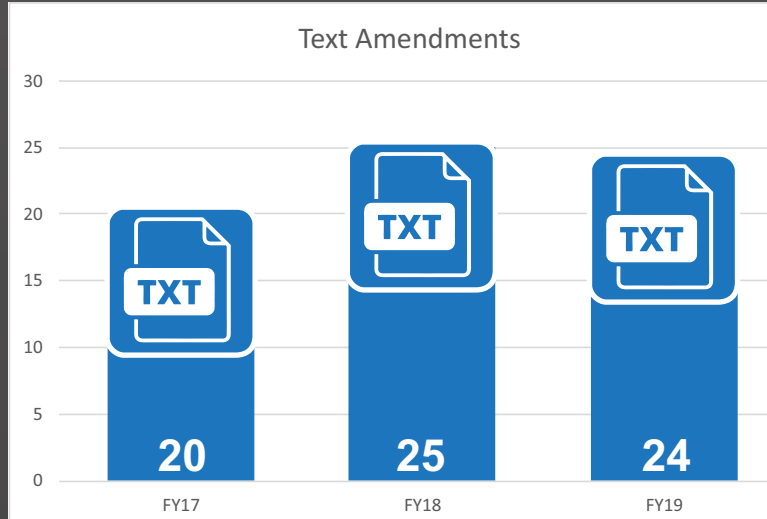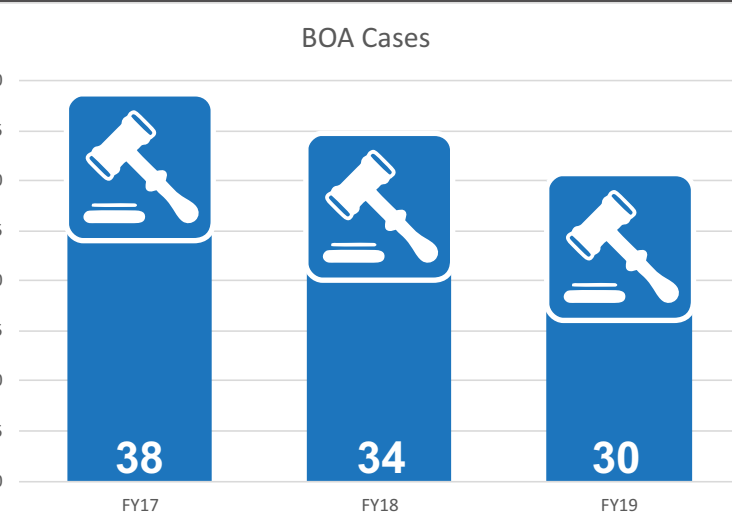- 8 preliminary plats
- 70 identification plats
- 35 major plats

Residential Development — 1,393
- 990 acres approved for subdivisions
- 403 lots approved for development

Comprehensive Plan — 3,877
- 35 amendments
- 2,355 Direction 2030 website hits
- 1,487 Action 2030 website hits

PDS By The Numbers | General Government

Construction Plan Reviews — 39 K
- 11 construction plan reviews
- 15,205 linear feet of proposed street
- 24,660 linear feet of proposed sidewalk

Customer Interactions — 30 K
- 25,974 phone customers
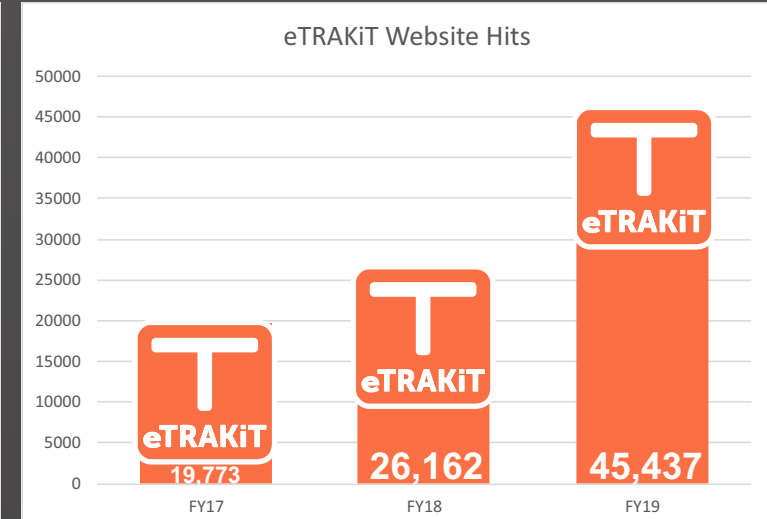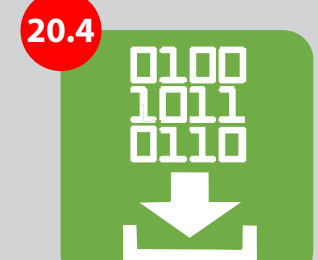- 4,605 walk-in customers

Infrastructure Inspections — 36 K
- 745 infrastructure inspections
- 950 linear feet of concrete street inspected
- 13,205 linear feet of base & surface asphalt inspected
- 311 apron / sidewalk inspections
- 21,140 linear feet of sidewalk inspected

PDS Website — 160 K
- 23,446 website hits
- 136,618 pages viewed

PDS By The Numbers | GIS Mapping / Analysis

Online Maps Downloaded — 9,050
- 9,050 custom PDF maps

Map Requests — 1,473
- 1,257 public sector map requests
- 216 private sector map requests

Digitial Data Sold — 20.4
- 20.453 GB data sold

LINK-GIS Website — 264 K
- 181,194 website hits
- 83,272 unique hits

PDS By The Numbers | One Stop Shop

Permits — 3,106
- 981 building permits
- 1,017 electric permits
- 1,108 HVAC permits

Inspections — 7,355
- 1,959 residential inspections
- 1,731 commercial/industrial inspections
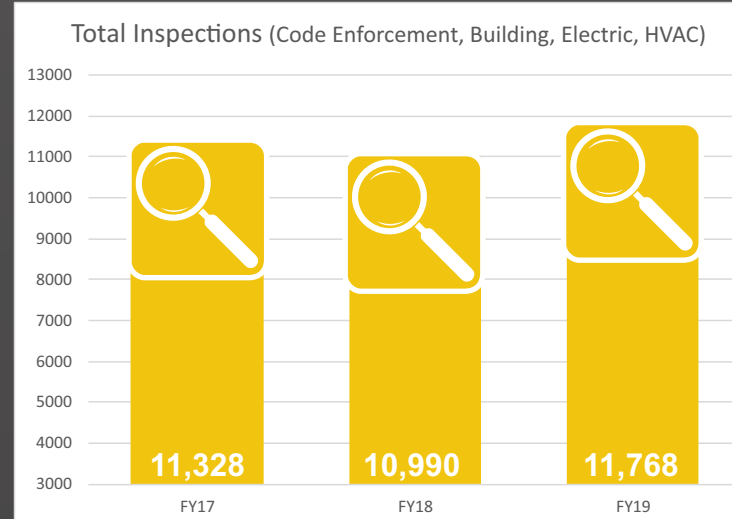- 1,416 HVAC inspections
- 2,249 electric inspections

eTRAKiT Website — 26 K
- 26,162 website hits

Code Enforcement — 2,179
- 1,116 cases opened
- 1,063 cases closed

Key Program Metric

BOA Cases
FY17	FY18	FY19
38	34	30

Text Amendments
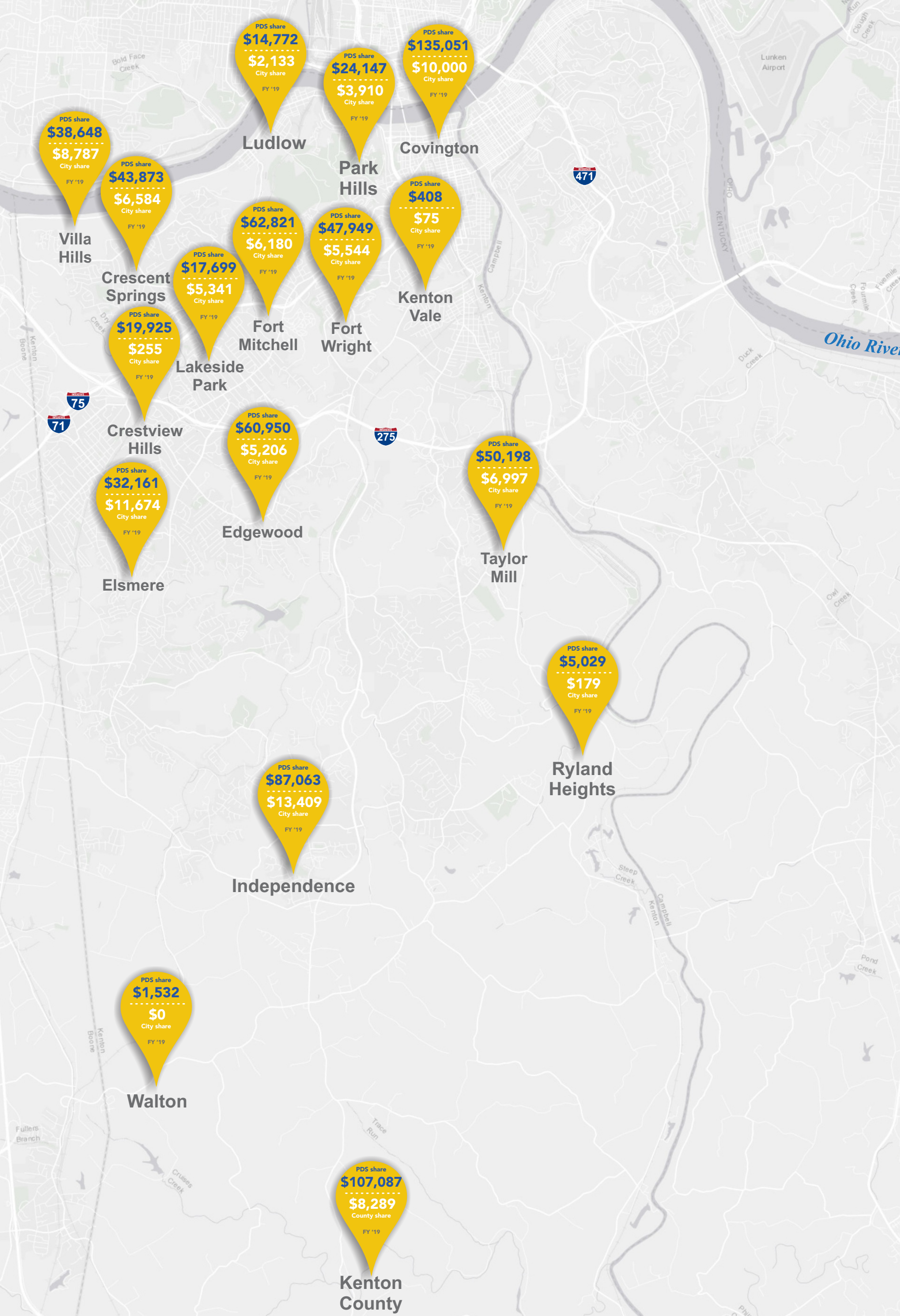| FY17	FY18	FY19
20	25	24

FY19 data continue to illustrate symptoms of zoning ordinances in distress. Zoning ordinances shouldn't prompt the number of text amendments and cases before the board of adjustment that these graphics illustrate. PDS staff worked with officials of seven cities during FY19 to rewrite their zoning regulations. These new Z21 (Zoning for the 21st Century) ordinances will provide communities with modern land use regulations next fiscal when they're complete and online.

Key Program Metric

Walk-In Customers
FY17	FY18	FY19
5,347	4,605	4,077

eTRAKiT Website Hits
FY17	FY18	FY19
	26,162	45,437

Data collected by staff during FY19 show multiple accomplishments during a period with high application numbers. They also illustrate that the organization's move toward online services - in this case the ability of applicants to submit their plans online for review and to pay for them with credit cards - decreases walk-in traffic even as application numbers increase.

Key Program Metric

Maps Downloaded from Website by Customers (on demand)
FY17	FY18	FY19
9,050	18,277	

Number of Website Hits
FY17	FY18	FY19
156,844	181,194	200,205

Several key metrics from the GIS Mapping / Analysis Service program illustrate success in the organization's move toward online services. All formats of geospatial data are being accessed online and downloaded in increasing numbers. The number of visits to online mapviewers has increased as well along with the number of 'on-demand' maps created and downloaded online by customers.

Key Program Metric

Total Inspections (Code Enforcement, Building, Electric, HVAC)
FY17	FY18	FY19
11,323	10,990	11,768

This infographic illustrates part of PDS' workload since the end of the Great Recession. Much of this additional work was accomplished without a similar growth in staff since the agency's 2010 reduction in force. Working smarter was the rallying cry during this growth period with the agency growing its electronic capabilities and staff expanding their technical skills with iPads for in-the-field inspections.

One Stop Shop Program Services Cost Sharing for Fiscal Year 2019

Map labels:
- Ludlow — $14,772 / $2,133
- Park Hills — $24,147 / $3,910
- Covington — $135,051 / $10,000
- Villa Hills — $38,648 / $8,787
- Crescent Springs — $43,873 / $6,584
- Fort Mitchell — $62,821 / $6,180
- Fort Wright — $47,949 / $5,544
- Kenton Vale — $408 / $75
- Lakeside Park — $17,699 / $5,341
- $19,925 / $255
- Crestview Hills — $60,950 / $5,206
- Elsmere — $32,161 / $11,474
- Edgewood
- Taylor Mill — $50,198 / $6,997
- Ryland Heights — $5,029 / $175
- Independence — $87,063 / $13,400
- Walton — $1,532 / $0
- Kenton County — $107,087 / $8,289

Our Professional Staff: Certifications Tell the Story

PDS has a well-established culture of professional engagement and professional/personal growth. Staff members are expected to stay current with changes and best practices in land use planning, building codes administration, codes enforcement, infrastructure construction, and GIS development and technology. They are also expected to earn their professional certifications and to maintain them according to industry expectations. Staff's FY19 professional certifications are listed here by program, reflecting that commitment to growth and engagement. The number in parentheses represents staff with the certification.

Community Planning Staff Certifications

AICP (6) American Institute of Certified Planner from the professional institute of APA
GISP (1) Geographic Information Systems Professional from GISCI
CPC (1) Certified Professional Constructor from AIC
PLS (1) Professional Land Surveyor from KBELS
RLA (1) Registered Landscape Architect from ASLA
CFM (1) Certified Floodplain Manager, from ASFPA

General Government Staff Certifications

FAICP (1) Fellow of the American Institute of Certified Planners from the professional institute of APA
AICP (1) American Institute of Certified Planner from the professional institute of APA

CPC (1) Certified Professional Constructor from AIC
CPII (2) Certified Professional Infrastructure Inspector from ICC
CB (1) Certified Bookkeeper from AIPB
CPII (3) Certified Professional Infrastructure Inspector from APWA
KCAT Level 1 (4) Kentucky Concrete Association Technician from KCA
AFT (3) Asphalt Field Technician from KYTC
MCSE (1) Microsoft Certified Solutions Expert from Microsoft
MCSA (1) Microsoft Certified Solutions Associate from Microsoft
PHR (1) Professional in Human Resources from SHRM
SHRM-CP (1) Society of Human Resources Professional - Certified Professional from SHRM
IPMA-CP (1) International Personnel Management Association - Certified Professional from IPMA-HR

GIS Mapping / Analysis Staff Certifications

GISP (8) Geographic Information Systems Professional from GISCI
AICP (1) American Institute of Certified Planner, the professional institute of APA

One Stop Shop Staff Certifications

CBO (1) Chief Building Official from ICC /DHBC
CBI III (4) (Certified Building Inspector - Level 3 from ICC /DHBC
CBI II (2) (Certified Building Inspector - Level 2 from ICC /DHBC
CBI (1) Certified Building Inspector from ICC /DHBC
CPC (1) Certified Permit Clerk from ICC
CCEO (3) Certified Code Enforcement Official from ICC/AACE
CFM (1) Certified Floodplain Manager, from ASFPA

NKYmapLAB

February 2020 Volume 6: Map 1

Northern Kentucky mapLAB is a copyrighted, published product of Planning and Development Services of Kenton County. The goal of the initiative is to analyze a wide variety of tabular data and present them in a more visual format that facilitates understanding by the public and its elected leaders. Suggestions for future analyses are always welcome.

One Stop Shop Services
PDS / Community Cost Share Split

Featured Data Sources
www.linkgis.org
www.pdskc.org

@NKYmapLAB

NKYmapLAB Awards
- 2019 ESRI UC Map Gallery — 3
- 2018 KY GIS Outstanding Tech — 1
- 2017 KY GIS Map Gallery — 1
- 2017 ESRI UC Story Map — 2
- 2016 KY GIS Map Gallery — 1
- 2016 KY APA Map Gallery — 1
- 2015 KY GIS Map Gallery — 1
- 2015 ESRI UC Map Gallery — 1